

**OFFICE OF THE SUB DIVISIONAL MAGISTRATE -Cum-CHAIRMAN, STATE LEVEL  
NALWAR & DEVTA FAIR COMMITTEE, SUNDERNAGAR , DISTRICT MANDI, H.P.**

Phone No. 01907266001. e-mail-sdmmansnr@gmail.com

No.SDM/SNR/SLNF/2025]-3.....Dated Sundernagar, the 21. February 2025.

**TENDER NOTICE-CUM-OPEN AUCTION**

Office of the Sub Divisional Magistrate –Cum- Chairman State Level Nalwar & Suket Devta Fair Committee Sundernagar intends to invite sealed tenders in two bid system (Technical bid and Financial bid) from the bidders for "Letting out space in Jawahar Park at Sundernagar for Jhulla during State Level Nalwar & Suket Devta Fair " scheduled to be organized from 22 to 28.03.2025 and from 02 to 06.04.2025 from experienced & registered vendors/ event managers having experience of construction/installation of such Swings (Jhullas, during at least three international fairs or equivalent events having average annual turnover not less than Rs.50.00 Lakh (Fifty Lakh) per annum during last three years. Preference will be given to the vendors/bidders who have their own swing materials.

Such vendors who fulfil the aforesaid criteria can obtain detailed Tender documents from the office of Sub Divisional Magistrate –Cum- Chairman State Level Nalwar & Suket Devta Fair Committee Sundernagar, District Mandi (H.P.) on cash payment of Rs. 5,000/ on any working day. The Tender documents duly filled in all respect must reach in the office of Superintendent at this office latest by 2<sup>nd</sup> March, 2025 up to 05:00 PM. any tender which is received after due date & time shall not be considered. The tender shall be opened at 03-03-2025 time 12:00 P.M before appropriate committee.

The tenderers are required to submit the tender applications/ documents as per two bid system - Technical bid and Financial bid in a sealed cover envelopes marked as "JHULLA during State Level Nalwar & Suket Devta Fair- 2025".

The tenderer has to mark each envelope separately in one envelope as Technical Bid & Financial Bid and copies of documents required must be put in each envelope of technical/financial bid as per the requirement of the tender document.

Technical bid will be opened first thereafter the Financial bid will be opened and the rates quoted highest in Financial bid, will be considered in case of equality of rate quoted open auction among them will be carried out.

The Tender Notice along with Tender Form can also be downloaded from the official website of the SDM office subject to the condition that the tenderer shall have to enclose a DD of Rs.5000/- during the time of submission of the Tender Form.

Sub Divisional Magistrate–Cum-Chairman State Level Nalwar & Suket Devta Fair, Mandi reserves the right to cancel the Tender any time without assigning any reason.

SDM –Cum- Chairman  
State Level Nalwar & Suket Devta Fair Committee  
Sundernagar, District Mandi (H.P.)

February, 2025.

Endst No. As above-----

Dated:- 21

Copy to:-

1. The DPRO, Mandi, District Mandi, Himachal Pradesh for information.
2. Notice Board, O/O Sub Divisional Magistrate, Mandi, District Mandi, H.P.

SDM –Cum- Chairman  
State Level Nalwar & Suket Devta Fair Committee  
Sundernagar, District Mandi (H.P.)

Cost Rs. 5000-00

**OFFICE OF THE SUB DIVISIONAL MAGISTRATE -Cum-CHAIRMAN, STATE LEVEL  
NALWAR & DEVTA FAIR COMMITTEE, SUNDERNAGAR , DISTRICT MANDI, H.P.**

No. SDM/SNR/SLNF/2025.....Dated Sundernagar, February 2025

**Tender Form**

"Letting out space in Jawahar Park at Sundernagar for setting up Jhulla during State level Nalwar & Suket Devta Fair 2025 " scheduled to be organize from 22 to 28-3-2025 and from 02 to 06-4-2025.

1. Tender Form No. No. SDM/SNR/SLNF/2025.....

2. Description/scope of work

**Description:-** Letting out space for Jhulla (666 Sq Feet approximately.)

3. Tender Form Cost : Rs. 5000/-

4. Name of Tenderer to

Whom Tender Form sold

.....

5. Earnest Money Deposit : Rs. 100000/- (Rs. One Lakh Only )Vide DD/bank Draft

No..... dated..... Name of Bank.....

6. Date of issue of Tender Form :.....

7. Last Date of Submission of Tender : 02-03-2025 up to 05:00 PM.

8. Place of submission of tender : O/o Superintendent SDM Office Room .

9. Date of Opening of Tender 3-3-2025 at 12:00 PM

**Signature of Tenderer**




**INSTRUCTIONS TO THE TENDERERS**

The tenderers are required to submit the tender applications/ documents) in sealed cover envelopes marked as "**Jhulla during State Level Nalwar & Suket Devta Fair 2025** " containing two separate envelopes. One envelope shall contain "Technical Bid" and second envelope shall contain "Financial Bid". Both of these envelopes shall be marked as "Technical Bid" and "Financial Bid" separately.

**Technical Bid Envelope:** This envelope shall contain Tender form, undertaking (Annexure E & F) and terms and conditions of the tender (Annexure B) and duly signed self attested copies of following documents

- Valid registration certificate issued by competent authority.
- Experience Certificate/affidavit of self declaration, of three years.
- GST No.
- PAN.
- Proof of Identity and/or Proof of Address i.e. Voter Id Card, Aadhar Card, Driving License.
- In case of Partnership firm copy of Partnership Deed.
- Copies of ITRS for previous three years annual turnover of 50,00,000/- (Rs. Fifty Lakh ) or any other document which certifies requisite turnover duly signed by appropriate authority and Earnest Money Deposit as prescribed in tender notice i.e. Rs. 100000/- (One Lakh ) may be attached in the shape of Demand Draft in favour of **Chairman-Cum- Sub Divisional Magistrate State Level Nalwar & Suket Devta Fair 2025**, payable at **Sundernagar**.
- The Technical Bid Envelope shall be opened on the date of opening of tender.

**Financial Bid Envelope:** This envelope shall contain Annexure "D" of amount offered. The Financial Bid shall be opened of the

  
Chairman  
State Level Nalwar & Suket Devta Fair 2025  
Sundernagar, Maharashtra

technically qualified bidders/tenderers only after the financial bids of open auction. The financial bids of technically rejected bidders shall not be opened.

### **OTHER TERMS AND CONDITIONS**

1. The quotation without earnest money will summarily be rejected.
2. Only those bidders are eligible who have already executed at least three similar work in State/National/International level fair. The bidder will have to enclose experience certificate/ affidavit/self-declaration in this regard along with the quotation.
3. The bidder shall be required to deposit **Rs.100000/- (One Lakh )** as earnest money by way of **FDR/Demand Draft** payable in favour of **Chairman (SDM) State Level Nalwar Fair Sundernagar**. This amount shall be released to unsuccessful bidders, other than the second and third highest bidders immediately after the Tender/work is awarded in favour of the successful bidder Earnest Money deposited by the second and third highest bidders shall be released to them on **20th March, 2025** and of successful bidder on **15<sup>th</sup> April** or before on showing GST payment proof.
4. The Earnest Money deposited by the successful bidder shall be treated as Performance Security Deposit and this amount shall be released after the successful completion of the work to the satisfaction of the Mela Committee of State Level Nalwar & Suket Devta Fair 2025. The above said amount shall stand forfeited in case the successful bidder fails to execute the work and comply any term & Conditions of the Tender.
5. The reserve price for the Jhulla shall be **Rs. 12.00 Lakh (Twelve Lakh)** including GST and the bid has to be start above this amount.
6. **GST and other taxes as applicable shall be paid by the bidder only undertaking against the same shall be submitted by the bidder along with the application on Affidavit.**
7. The successful bidder shall be required to deposit **50% of the bid amount** within 3days of awarding of Tender in his/her favour, next remaining amount 50% by **15 th March, 2025 by 5-00 P.M.** The above said payments shall be made by way of Demand Draft payable to **Chairman (SDM) State Level Nalwar Fair Sundernagar**. Non depositing of amount by due date shall result in cancellation of contract and forfeiture of Earnest Money and the entire amount deposited by the defaulter bidder till date and the contract shall be awarded to the next




- highest bidder if the difference of bid amount is less than 1 Lakh.
8. The structure of **Jhulla** shall be erected strictly as per "**INDIAN STANDARD RECOMMENDATIONS FOR THE FIRE PRECAUTION MEASURES**".
  9. There shall be no digging/excavation at ground for the erection of any kind of structure. Proper drainage system shall be adopted. Successful bidder shall ensure that no damage is caused to the Jawahar Park surface.
  10. The layout of **Jhulla** should be on the marked area which is marked by the Mela Committee and space as well as all the paths/roads shown in the marking are necessary and any kind of violation shall be viewed seriously. However any kind of minor changes in the layout (plan/map) shall be permissible with the prior permission of the Mela Committee.
  11. Proper Dust Bins be kept at proper distance. The successful bidder shall also ensure the regular cleaning of the ground by deploying adequate number of Sweepers.
  12. The successful bidder shall take **Safety Certificate from the Safety Committee** and shall comply with all **Safety requirements** desired by the **Safety Committee** and **Ground Management Committee**. **No any inflammable material will be stored in the Mela premises by the successful bidder or traders.**
  13. The successful bidder/traders shall obtain temporary electricity connections from the **H.P. State Electricity Board Ltd.** and the **electricity charges shall be paid by the successful bidder**. Sufficient light arrangements be made in the Jawahar Park by the bidder.
  14. After the successful completion of the Mela the successful bidder shall vacate the space i.e. Jawahar Park let out to him/her by legal action will be initiated and also fine be imposed i.e. 25000 per day.
  15. If any time, any question of difference or dispute whatsoever arises between the parties or in relation to a part thereof, either of the party may give to other notice in writing of the existence of such a question or dispute or difference and if required same shall be referred for arbitration to Deputy Commissioner Mandi and the decision of Deputy Commissioner Mandi shall be binding upon both the parties.
  16. The Chairman-Cum- Sub Divisional Magistrate State Level Nalwar & Suket Devta Fair 2025, reserves the right to reject any or all the

Chairman-Cum-Sub Divisional Magistrate  
State Level Nalwar & Suket Devta Fair  
Mandi-Nalwar, Mandi (D.P.)

quotations without assigning any reason.

17. All the sealed bids should reach in the office of the Chairman-Cum- Sub Divisional Magistrate State Level Nalwar & Suket Devta Fair 2025 by 3<sup>rd</sup> March, 2025 up to 05:00 P.M and these bids shall be opened on same day at 12:00 P.M .
18. The successful bidder will ensure that no illegal activity like gambling etc. is done in the above area during the Mela.
19. The successful bidder/traders shall have to insure all the Jhullas as during the Mela.
20. The successful bidder/traders shall be responsible for all liability and all taxes.
21. The Tender Forms alongwith terms and conditions can be obtained from the office of the Chairman-Cum- Sub Divisional Magistrate State Level Nalwar & Suket Devta Fair 2025 on any working day or can be downloaded from the official website.
22. The Electricity/water/Sanitation charges shall be borne by the highest bidder himself.

  
SDM -Cum- Chairman  
State Level Nalwar & Suket Devta Fair Committee  
Sundernagar, District Mandi (H.P.)

Annexure- C.

TECHNICAL BID FOR LETTING OUT SPACE FOR JHULLA IN JAWAHAR PARK  
SUNDERNAGAR DURING STATE LEVEL NALWAR & SUKET DEVTA FAIR  
COMMITTEE- 2025.

Sr. No.	Particular documents required	Page No.	Remarks if any
1.	Name and address of the firm/company with phone Number and email.		
2.	Registration No. of the firm		
3.	GST No.		
4.	A Copy of Pan No.		
5.	Proof of identity		
6.	A Copy of Partnership deed		
7.	Experience/Affidavit		
8.	Detail of FDR/DD/Banker Cheque		
9.	Undertaking/affidavit		

**Declaration by the bidder**

This is to certify that I/we \_\_\_\_\_ before signing this Tender Form have read and fully understood all the terms and conditions and instruction contained herein and undertake myself/ourselves abide by said terms and conditions.

**Signature and address of the Tenderer.**



## Financial Bid

Annexure- D

Sr. No	Description /Scope of Work	Amount quoted In figure	In Words.
1.	Letting out space (666 Sq Feet approximately.) Jawahar Park Sundernagar for setting up Jhulla during State level Nalwar & Suket Devta Mela 2025		
	GST as and if applicable shall be paid by the bidder		
	Total Amount (amount offered + GST)		

Signature of Tenderer  
Name & Address of the Bidder.



Undertaking

I,we.....(Name)

Contractor/partner/sole proprietor (Strike out word not applicable) of (Firm).....

..... do hereby declare and solemnly affirm to the fact that the individual firm/Companies are not black listed by the Union or State Govt. or any other partner or shareholders, It is also certified that the firm has not been black listed by any Authorities.

Deponent

Address.....  
.....  
.....

I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed

Dated

Deponent

Address.....  
.....

AFFIDAVIT

ANNEXURE-F

I.....hereby undertake that I will be responsible for the payment of all applicable Goods and Services Tax (GST) and other tax liabilities associated with the leasing of space at the state-level fair. I commit to submitting proof of GST payment to the .....office within the specified timeframe outlined in the tender guidelines.

I further agree that i shall not make any claim for the refund of earnest money or any other pending dues from this office unless I provide documented proof of GST payment with the place of supply stated as Himachal Pradesh. This condition is an integral part of my undertaking, and I understand that failure to comply may result in the forfeiture of earnest money and disqualification from future bids.

Deponent

Address.....  
.....  
.....

I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed

Dated

Deponent

Address.....  
.....