

**OFFICE OF THE CHAIRMAN-cum-SDM, STATE LEVEL NALWAR & DEVTA FAIR
COMMITTEE, SUNDERNAGAR, DISTRICT MANDI, H.P.**

No. SDM/SNR/2025-

12

Dated: 21 March 2025

NOTICE INVITING QUOTATION

The SDM-cum-Chairman State Level Nalwar Fair & Devta Mela Committee, Sundernagar Distt Mandi- Himachal Pradesh invites sealed Quotation in two bid system (Technical bid and Financial bid) from the bidders Sealed quotation are hereby invited for providing following service during the State Level Nalwar & Suket Level Nalwar Fair 2024 (w.e.f. 22nd to 28th March and from 02 to 06th April 2025), so as to reach in the office of undersigned on the date & time of opening of the quotation, scheduled hereinafter, which will be opened in the office of undersigned in the presence of the Committee Members. The quotation forms can be obtained from the office of the undersigned on any working day w.e.f. 27-02-2025 against payment in the shape of DD or through RTGS in the account of Chairman (SDM) State Level Nalwar Fair Sundernagar being operated in the Bank of Baroda, Branch Sundernagar, H.P. A/C. No. 33550100000554, IFSC: BARB0SUNDER. The successful bidders shall abide by the terms and conditions as mentioned in the Quotation forms. The undersigned reserve the right to accept/reject any tender without assigning any reason.

Name of work	Purpose	Performance Security money (Refundable)	Cost of Tender Form (Non Refundable)	Date & Time of Opening of Tenders
INVITATION CARD/Souvenir	For invitation	20,000/-	500/-	04-03-2025 At 1:30 PM

नियम व शर्तें

1. निविदा में निविदा दरें प्रति सैकड़ा आमंत्रण पत्र, पास व समस्त करों (including GST) सहित दर्शानी होंगी । (GST to be paid by the successful bidder)
2. निविदाता को धरोहर राशि मुबलिंग 50,000/-रु० (पचास हजार) रु० बैंकर्स चैक/बैंक ड्राफ्ट/RTGS/NEFT (Chairman (SDM) State Level Nalwar Fair Sundernagar, Bank of Baroda, Branch Sundernagar A/C. No. 33550100000554, IFSC:BARB0SUNDER) के माध्यम से जमा करवानी होगी।
3. सामग्री की मात्रा को आवश्यकतानुसार बढ़ाया व घटाया भी जा सकता है ।
4. उपरोक्त सामग्री लेमीनेट करके देने होगी ।
5. स्मारिका की लगभग 250 प्रतियां प्रकाशित की जानी है जिनमें 10 प्रतियां दिनांक 27.03.2025 को अविलम्ब व शेष प्रतियां इस कार्यालय की वास्तविक मांग अनुसार उपलब्ध करवानी होगी।
6. अधोहस्ताक्षरी को यह अधिकार होगा कि वह बिना कारण बताये किसी भी समय निविदा को अस्वीकार अथवा निविदा की तिथि व समय में परिवर्तन कर सकता है ।निविदा फॉर्म 27-02-2025 से अध्यक्ष (एस0डी0एम0), राज्य स्तरीय नलवाड़ मेला एवं देवता मेला कमेटी, सुन्दरनगर के कार्यालय में विक्रय हेतु उपलब्ध रहेंगे ।
7. सफल निविदात्ता का पिछले तीन राज्य स्तरीय/अंतराष्ट्रीय स्तर के मेलों का अनुभव होना अनिवार्य होगा।
8. टेके का कार्य जिस व्यक्ति/टेकेदार को दिया जाएगा वह इकरारनामा में वर्णित नियम एवं शर्तों के आधार पर कार्य करना सुनिश्चित करेगा ।
9. स्मारिका के लगभग 85 पृष्ठ होंगे, जिसमें लगभग 30 पृष्ठ रंगीन एवं अन्य श्याम श्वेत छायाचित्रों के तथा विभिन्न विज्ञापन रंगीन/श्याम श्वेत होंगे । प्रकाशन की सामग्री मेला समिति द्वारा उपलब्ध करवाई जाएगी ।
10. स्मारिका का मुख्य पृष्ठ (कवर) पेज व प्रथम अन्तिम (दो साइड) भी रंगीन होंगे।
11. स्मारिका का साईज 11" x 9" होगा ।
12. कागज की गुणवत्ता उच्च स्तर (ग्लेजड पेपर) की होनी चाहिए ।
13. अन्य शर्तें Tender/Quotation Open करने से पूर्व मौके पर बता दी जाएगी ।

अध्यक्ष एवं एस0डी0एम0
राज्य स्तरीय नलवाड़ मेला समिति,
सुन्दरनगर जिला मण्डी (हि.प्र.)

OFFICE OF THE CHAIRMAN (SDM), STATE LEVEL NALWAR FAIR & DEVTA FAIR-2024, SUNDERNAGAR, DISTRICT MANDI (H.P.)

Technical Bid

TENDER DOCUMENT FOR SUPPLY OF INVITATION CARD/ENTRY PASS FOR CULTURAL NIGHTS BIDDING ON 04-03-2025 at 1.30 PM TECHNICAL AND FINANCIAL CRITERIA FOR PARTICIPATION IN THE SEALED TENDER PROCESS.

1.	Technical Qualification	
	i). Authorization letter of the participant	
	ii). Agency's detail (status of company i.e proprietorship, Private Ltd., Limited Society, NGO, Government/Semi (Government)	
	iii). Board of Directors, Name of Managing Director, address, telephone numbers, email etc.	
	iv). Experience about the event management	
	v). Number(s) of projects executed	
	vi). Nature of project(s) and place(s)	
	vii). Size of event(s) & team size	
	viii). Duration of event(s)	
	ix). Testimonials/appreciation letter from the client(s), if any	
	x). Participation fee (Rs.500/-Non refundable) receipt to be attached/ shown for entry	
2.	Financial Details	
	i). Detail of FDR/DD/ Banker Cheque	
	ii) Copy of ITR, PAN Card/GST NO.	

Declaration by the bidder

This is to certify that I/we _____ before signing this Tender form have read and fully understood all the terms and conditions and instructions contained herein and undertake myself/ourselves abide by said terms and conditions.

Signature and address of the Tenderer.

FINANCIAL BID

Sr. No.	Description of Goods/ Items	Quantity	Rate quoted per item
(i)	Invitation Card	1000 Pcs	
(ii)	Souvenir	200 Copies/(100 Pages approx.)	
	GST as and if applicable shall be paid the bidder		
	Total Amount (amount offered + GST)		

Signature and address of Tenderer.

Undertaking

I/We.....(Name)

Contractor/partner/sole proprietor (Strike out word not applicable) of (Firm)..... do hereby declare and solemnly affirm to the fact that the individual firm/Companies are not black listed by the Union or State Govt. or any other partner or shareholders, It is also certified that the firm has not been black listed by any Authorities.

Deponent

Address.....
.....
.....

I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed

Dated

Deponent

Address.....
.....

I.....hereby undertake that I will be responsible for the payment of all applicable Goods and Services Tax (GST) and other tax liabilities associated with the leasing of space at the state-level fair. I commit to submitting proof of GST payment to theoffice within the specified timeframe outlined in the tender guidelines.

I further agree that i shall not make any claim for the refund of earnest money or any other pending dues from this office unless I provide documented proof of GST payment with the place of supply stated as Himachal Pradesh. This condition is an integral part of my undertaking, and I understand that failure to comply may result in the forfeiture of earnest money and disqualification from future bids.

Deponent

Address.....

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I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed

Dated

Deponent

Address.....

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